

Field Trip Policy Statement

Colorado School of Mines Department of Geology and Geological Engineering

The Department of Geology and Geological Engineering expects all students to abide by the CSM Code of Conduct and to present themselves on field trips with maturity and respect for others as well as for the environment around them. Failure to do so jeopardizes field trips for future students.

http://inside.mines.edu/UserFiles/File/PoGo/Policies/STU/STU_code_of_conduct.pdf

In addition to these overarching expectations, the GE Department has specific policies on a number of important issues.

1. **Safety is paramount.** Field trip participants must follow all safety rules and regulations indicated by the trip leader. A student who willfully endangers the safety and welfare of him/herself or another will be required to leave the field trip and return home at the student's own expense.
2. **Health needs.** Students are required to complete the Student Health form and make field trip leaders aware of special health conditions and medical needs. Field trip leaders will provide opportunities for confidential discussion with individual students. In most instances health and medical needs should be discussed in advance of the trip. Students with disability assistance needs, supported by CSM in compliance with the ADA Amendments Act of 2008 (ADAAA), will need to arrange appropriate services and accommodations with faculty trip leaders and CASA Student Disability Support professionals in advance of a trip.
3. **Field trip activity time.** Field trip activity time begins and ends at the times set by the faculty member responsible for the specific course and day. If group travel is involved, field trip activity time starts at the designated time of departure and ends at group return to a predetermined location. Field trip activity time may be adjusted at short notice to accommodate unforeseen educational opportunities and needs or logistical difficulties, including for example, inclement weather or public transportation delays.
4. **Alcohol is not permitted during field trip activity time.** Students who violate this rule will be required to leave the field trip and return home at the student's own expense. Students of legal drinking age who choose to consume alcoholic beverages outside of field trip activity time should exercise responsible behavior, and should be alert and prepared for field trip activities at the beginning of each day.
5. **Marijuana use is not permitted during field trip activity time and after hours.** While Colorado's constitution allows for specific legal use, possession, and growing of marijuana under certain circumstances, because of Mines' status as a federal contractor and grant recipient and because marijuana use is still prohibited under federal law, the use and possession of marijuana is prohibited at all times. Students must also be fully aware that laws in Colorado permitting legal possession and use of marijuana DO NOT APPLY in other states and international locations.

http://inside.mines.edu/UserFiles/File/PoGo/Policies/STU/STU_AOD_Education_and_Prevention_Policy.pdf

6. **All driving is to be done in accordance with state laws.** In Colorado car insurance is mandatory for all drivers and must be at the minimum liability coverage. All students/ faculty who operate vehicles for

field trip activities must be recognized as qualified with a current driver's license and should take a familiarization drive beforehand. Students should be aware that state laws change and field activities not in Colorado must be in compliance with appropriate regulations.

7. **Vehicle use during off-hours.** Students will not be permitted to use CSM field trip vehicles during off-hours (i.e. after the field activity time is over) unless accompanied by a field trip leader and use is for the purpose of the said trip. In exceptional circumstances, as approved by the Department Head, faculty, including contracted graduate instructors, may be able to drive rental vehicles during weekends if this period is between field work/session, and they are not returning to CSM.
8. **Tobacco use of any kind is prohibited in group field trip vehicles.** Smoking outside of vehicles is discouraged during field trip activity time. Fire prevention procedures should be followed by smokers during field trip activity time.
9. **No firearms or other weapons are allowed on any field trip.**
10. **Amorous relationships policy.** Students involved in amorous relationships should be fully aware of CSM's policies.

http://inside.mines.edu/UserFiles/File/PoGo/Policies/BOT/BOT_Amorous_Relationships_Policy.pdf

Off-campus, overnight activities, including field trips and field sessions, are professional, educational opportunities and participants are expected to use good judgement at all times. Sleeping arrangements during off-campus, overnight activities may include hotels, hostels, dorms, and/or camping. Based on the range of accommodations, the department will outline expectations for sleeping arrangements for each trip to ensure the health, safety, and comfort of all participants. Generally, the department will avoid sleeping arrangements that group students of different genders. However, if students have particular needs or requests for sleeping arrangement assignments, students should discuss those needs or requests with the faculty member organizing the trip. In addition, the department will adhere to the expectations outlined in the Mines Amorous Relationships Policy when making travel arrangements.

11. **Trip-specific policies.** Field trip leaders will establish rules and regulations for specific trips and will make the final decision regarding whether any proposed activity is appropriate. Participants will be provided with additional requirements specific to each trip ahead of departure and will comply with all rules and regulations established by the trip leader.
12. **Clean-up.** Immediately after their return from a field trip, all participants will be responsible for helping to clean vehicles and equipment and returning equipment to its proper spot in the storeroom, as appropriate.

Please check the following statements and sign to complete this form:

- I have read the Department Field Trip Policy and agree to abide by the rules outlined therein
- I have reviewed the CSM Student Code of Conduct
- I have read the Alcohol and Other Drugs Policy, particularly noting that regarding the use of marijuana.

Printed Name: _____ Class Year: _____

Signature: _____ Date: _____